



DEPARTMENT OF FINANCE & ADMINISTRATION
OFFICE OF PURCHASING, TRAVEL
& FLEET MANAGEMENT

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October Newsletter

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MAINTENANCE REPAIR OPERATIONS



Maintenance, Repair and Operations (MRO) are *NEGOTIATED* contracts, which means you are able to negotiate the price. The discount listed in the contract is the minimum you must receive. But, do not settle on the minimum listed. Instead, shop and negotiate the pricing for the lowest cost. Only commodities that fall under the NIGP codes listed on the discount spreadsheet may be purchased as part of an MRO contract. You can use the link, <http://www.dfa.ms.gov/dfa-offices/mmrs/mmrs-applications/magic-logistics-lo/>, to verify that what you want to purchase is covered by the NIGP codes. Commodities not listed on the discount spreadsheet should be purchased using normal purchasing procedures because they are not part of an MRO contract.



Dates of Contract:	September 1, 2020 through August 31, 2021
Vendors on Contract:	There are currently eleven (11) vendors offering a variety of items based on NIGP codes.
Contract Spend:	During the last period the total spend was \$4,793,827.46.
Contract Analyst:	Christopher Statham Christopher.Statham@dfa.ms.gov



UMB Rebate Checks

As a benefit of utilizing a procurement and/or a travel card as a part of the State Procurement Card Program, each entity is eligible to receive a rebate based on the entity's spend for that current fiscal year. Rebates have gone out and are ready to be claimed. **Please feel free to contact Steve Tucker at 601-359-3107 if you have any questions about your rebate check.**

STATE OF MISSISSIPPI OFFICE OF PURCHASING AND TRAVEL PROCUREMENT CARD PROGRAM

Having a State Procurement Card is an asset to any State Agency or Department. The card can be used for any agency/departmental purchases both big (up to \$5,000) and small that may or may not be on a Mississippi state contract. Due to the different agency/departmental functions, a procurement card may not be necessary for more than a few people. In the event that a purchase needs to be made and the person that the card is assigned to is out of the office, the process will be held up. In this instance, agency specific and departmental cards can be used. The difference between an agency specific/departmental card and a personal procurement card is that the agency specific/departmental card is assigned to the agency/department – meaning that anyone within the agency/department can sign the card out and use it for approved purchases and sign the card back in once the purchases have been completed. The rules and regulations for an agency/departmental card are the same as an individually assigned procurement card. For more details on how to set up one of these cards for your agency or department feel free to contact Yolanda Thurman, Procurement Card Administrator at Yolanda.Thurman@dfa.ms.gov, 601-359-2016; or Steve Tucker, Director of Marketing, Travel and Card Programs at Stephen.Tucker@dfa.ms.gov, 601-359-3107.



BUREAU OF FLEET MANAGEMENT (BFM) NOTES

Vehicle contracts and Police Vehicle contracts have been awarded and will be in effect from October 1, 2020 through September 30, 2021. The following dealers will be on state contract this year:

Cannon Chrysler Dodge Jeep Ram
 Courtesy Motors
 Jackson Mac Haik
 Kirk Auto World
 Landers Dodge
 Landers Ford South
 Paul Barnett Nissan
 Pine Belt Chrysler Dodge Jeep Ram
 Rogers-Dabbs Chevrolet



BFM has received vehicle information from General Motors (GM) and Fiat Chrysler Automobiles (FCA) concerning the following models: Chevrolet Tahoe Police Pursuit, Tahoe Special Service, Dodge Durango Police Pursuit, and Dodge Durango Special Service. Order information is listed below:

*****Orders are now being accepted for the Chevrolet Tahoe PPV and SSV but production will not begin until January 2, 2021 with delivery expected 90-120 days later.*****

*****Orders are now being accepted for the Dodge Durango PPV and SSV but production will not begin until February 2, 2021 with delivery expected 90-120 days later.*****

State of Mississippi Master Lease Purchase Program

Since 1990, the State of Mississippi has had a State-wide Master Lease Purchase Program which is administered by the Department of Finance and Administration, Office of Purchasing and Travel and Fleet Management. This program allows agencies to purchase equipment on a lease-purchase basis while assuring the agencies are able to obtain favorable financing interest rates. DFA achieves this by aggregating the lease purchase needs of all State Agencies into a single transaction that utilizes standardized documentation and procedures. Usually, several aggregate financing deals are completed annually. For a full description of the program and contact information, go to the website address, <http://www.dfa.ms.gov/dfa-offices/purchasing-travel-and-fleet-management/bureau-of-purchasing-and-contracting/master-lease-purchase-program/>.



Cooperative Contracts

Many governing authorities and agencies use Cooperative contracts adopted by OPTFM. **Please remember** that *only* contracts adopted by OPTFM can be used. In an effort to make a sale, many vendors will tell governmental entities that purchases can be made from them, when in fact, they cannot because OPTFM has not adopted that vendor's contract. If a vendor tells you it's ok to make a purchase from them, be sure to search our website under Cooperative Contracts for that vendor. If the vendor is not listed, then governmental entities cannot purchase from that vendor. If the vendor has questions, tell them to call or email our office.

